



IFICONSULTING S.R.L.

Via Ferruccio Lamborghini, 79/81 · 41121 Modena (MO)

Ph (+39) 059 4732399

P.IVA C.F. 03349070361

info@ificonsulting.eu

www.ificonsulting.eu

Privacy Policy EU Reg. 679/2016 (Article 13 European Privacy Regulation 679/2016)

Gent. Customer, in compliance with art. 13 of the EU Reg. No. 679/2016 on the protection and protection of personal data, with reference to the establishment and execution of contractual relationships between you and Ificonsulting s.r.l. and for the purposes of collecting and processing personal data concerning you, Ificonsulting s.r.l. He informs you of the following. The processing of personal data provided by you for the establishment and correct execution of the current contractual relationship will be based on the principles of lawfulness, correctness and transparency, as well as respecting your privacy and your rights.

DATA CONTROLLER: Ificonsulting s.r.l., with registered office in 41121 Modena Via Ferruccio Lamborghini n. 79/81, P.I. 03349070361, PEC: ificonsulting@legalmail.it

DATA OBJECT OF THE TREATMENT We inform you that the subject of the treatment is the common personal, personal and fiscal data. The processing will concern the data necessary for the execution of the contract referred to in this offer.

PURPOSE OF THE TREATMENT The processing to which the personal data will be subjected has the purpose of allowing the conclusion and execution of contractual relationships with the Customer. The data are processed in relation to contractual requirements and the consequent fulfillment of the legal and contractual obligations deriving from them as well as to achieve an effective management of commercial relationships, for the purposes of credit protection and better management of our rights relating to the individual commercial relationship. for operational and management needs and for preliminary needs the stipulation of contractual agreements, for the purpose of customer assistance and for commercial information. The data is processed in order to allow this Company to conduct activities relating to:

- Legal obligations: such as invoices, records and mandatory accounting records, etc ..;
- Contractual obligations such as: IT consultancy and assistance, technical assistance, etc ..;
- Dispute management;
- Other purposes such as: sending information and promotional material of the company, surveying the degree of satisfaction, statistical analysis, etc. ...

PROCESSING METHOD We inform you that the data are processed through the use of electronic and paper tools and the processing will include, in compliance with the provisions of the law and the precautions necessary to guarantee the security of the data, all operations or series of operations provided for in art. 4 paragraph 1 n. 2 of EU Reg. 679/2016 necessary for the processing in question, namely: the collection, registration, organization, structuring, storage, adaptation or modification, extraction, consultation, use , communication by transmission,



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comparison or interconnection, limitation, cancellation or destruction. The data are processed with manual and IT systems and are stored in paper and digital form. The paper and digital database is organized in such a way that access to the data is allowed only to personnel expressly appointed by the data controller. The operations of modification of the data contained in the database are allowed only to the owner of the database and to the personnel expressly in charge of the processing; The processing operations are implemented in such a way as to guarantee the logical, physical security and confidentiality of your personal data.

THE RECIPIENTS OR CATEGORIES OF RECIPIENTS OF THE DATA

The data may be communicated in Italy to the subjects indicated below:

- credit institutions
- credit recovery company
- credit insurance company
- commercial information companies
- professionals and consultants,
- companies operating in the transport sector
- bodies, entities and companies headed by the company
- post office or other mail delivery companies.

For the same purposes, the data may become aware of the following categories of appointees and / or managers:

- the staff appointed by the Data Controller to carry out tasks relating to the correct management of the contractual relationship;
- subjects, public or private, who can access the data under the provisions of law, regulation or community legislation;
- our consultants, within the limits necessary to carry out their professional duties on our behalf.

We inform you that your personal data will not be disseminated, that is, they will not be brought to the attention of indeterminate subjects in any way, including by making them available or consulting.



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LEGAL BASIS OF THE PROCESSING

The processing of your personal data finds its justification:

- in the informed consent
- in accordance with the law
- in the fulfillment of the contract

WILL THE DATA BE TRANSFERRED TO EXTRA - EU COUNTRIES OR TO INTERNATIONAL ORGANIZATIONS?

Your data will not be transferred abroad

HOW LONG WILL THE PERSONAL DATA BE KEPT?

The data will be stored and processed for the entire duration of the contractual relationships established and also subsequently for the fulfillment of all legal obligations as well as for commercial and marketing purposes (with specific consent), at least until the expiry of the civil statute of limitations, criminal and tax. The data will be permanently deleted when there is no longer any legally relevant interest in their conservation.

WHAT RIGHTS HAS THE INTERESTED PARTY?

Giving your consent to the processing of personal data does not eliminate the rights recognized by law for you. You can request the forms for exercising your rights by sending an email to ificonsulting@legalmail.it You can exercise the rights listed below by writing to Ificonsulting s.r.l. at the address Via Ferruccio Lamborghini n. 79/81, 41121 Modena, Italy, or to the e-mail address ificonsulting@legalmail.it In particular, you have

- Right of access (Article 15 of EU Reg. 679/2016): it is the right to obtain from the Data Controller confirmation that personal data concerning you are being processed and, in this case, to obtain the access to personal data and the following information: a) the purposes of the processing; b) the categories of personal data in question; c) the recipients or categories of recipients to whom the personal data have been or will be communicated, in particular if they are recipients of third countries or international organizations; d) when possible, the retention period of personal data provided or, if not possible, the criteria used to determine this period; e) the existence of the right of the interested party to ask the data controller to correct or delete personal data or limit the processing of personal data concerning him or to oppose their treatment; f) the right to lodge a complaint with a supervisory authority; g) if the data are not collected from the data subject, all available information on their origin; h) the existence of an



automated decision-making process, including the profiling referred to in Article 22, paragraphs 1 and 4, and, at least in such cases, significant information on the logic used, as well as the importance and expected consequences of such processing for the interested party.

- Right of rectification (Article 16 of EU Reg. 679/2016): it is the right to obtain from the Data Controller the correction of inaccurate personal data concerning you without undue delay, as well as the integration of incomplete personal data, including by providing an additional declaration.

- Right of cancellation (Article 17 of EU Reg. 679/2016): it is the right to obtain from the Data Controller the cancellation of personal data concerning you without undue delay if certain reasons occur.

- Right to limit the processing (Article 18 of EU Reg. 679/2016): it is the right to obtain from the Data Controller the limitation of processing when one of the hypotheses provided for by art. 18 EU Reg. 679/16.

- Right to object to processing (Article 21 of EU Reg. 679/2016): it is the right to object at any time, for reasons related to your particular situation, to the processing of personal data concerning you. In this case, the Data Controller refrains from further processing his personal data unless he demonstrates the existence of compelling legitimate reasons for proceeding with the processing that prevail over the interests, rights and freedoms of the data subject or for the verification, the exercise or defense of a right in court. - Right to data portability (Article 20 of EU Reg. 679/2016): it is the right to receive personal data concerning you in a structured format, commonly used and readable by an automatic device and the right to transmit such data to another data controller without hindrance by the Data Controller to whom he provided them if: a) the processing is based on consent, or on a contract; b) the processing is carried out by automated means.

- Right to lodge a complaint with the authority (Privacy Guarantor): Pursuant to art. 77 EU Reg. 679/16 you, without prejudice to any other administrative or judicial appeal, can lodge a complaint with the Privacy Guarantor if you believe that the processing that concerns you violates EU Regulation 679/16.

- Right to object to processing (Article 21 of EU Reg. 679/2016): it is the right to object at any time, for reasons related to your particular situation, to the processing of personal data concerning you. In this case, the Data Controller refrains from further processing his personal data unless he demonstrates the existence of compelling legitimate reasons for proceeding with the processing that prevail over the interests, rights and freedoms of the data subject or for the verification, the exercise or defense of a right in court.



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IS IT POSSIBLE TO REVOKE THE CONSENT AT ITS TIME?

You can withdraw your consent to the processing of data at any time but this will not affect the lawfulness of the data processing based on the consent given before the withdrawal. It is understood that if the data processing is necessary to fulfill a legal obligation to which the Data Controller is subject or for the performance of a task of public interest or connected to the exercise of public authority vested in the data controller then the consent cannot be revoked. The withdrawal of consent will make it impossible to manage the contractual relationship with the consequent impossibility of establishing or continuing the contract itself, within the limits in which such data are necessary for its proper performance. To exercise the right to withdraw consent to the processing of data, you must communicate your will by registered letter with return receipt. o PEC to Ificonsulting.r.l., 41121 - Modena, via Ferruccio Lamborghini n. 79/81, PEC: ificonsulting@legalmail.it

ARE YOU OBLIGED TO PROVIDE THE PERSONAL DATA WHICH ARE ASKED?

You are not obliged to provide the personal data that are requested, however the provision by you of the aforementioned data is necessary for the purpose of carrying out the contractual relationship and essential for the purposes of regular legal and tax compliance. The consequences relating to any refusal to sign this will be constituted by the impossibility of correctly complying with the fiscal / administrative legislation in force, with the consequent fines, administrative sanctions, any criminal sanctions, suspension or revocation of authorizations and / or licenses, issued by the competent Offices (Direct Taxes - VAT - of the Registry or Revenue Offices, Municipal Offices, Offices in charge of issuing and renewing licenses and / or authorizations and in general by the Offices which are entrusted with the task of checking the obligations finalized the data processing), intending to exonerate our Company from any and all liability for the aforementioned fines and penalties. You can therefore legitimately refuse to provide your personal data but any such refusal will make it impossible to enter into contractual relationships.



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CONSENT TO THE PROCESSING OF PERSONAL DATA

Modena, there _____

The undersigned _____, read and understood the information provided by the Data Controller, - gives his consent to the processing of the data necessary for carrying out the operations indicated in the information, within the limits, for the purposes and for the duration described therein.

Stamp and legible signature _____

- gives his consent to the processing of his data for sending by Ificonsulting s.r.l. by email / paper mail / fax / telephone communications of newsletters, commercial and advertising information on the products and services provided by the same;

It is aware that you may object at any time, through the methods described above, to the processing of data and their communication for the purposes described.

Agree

Do not agree

Stamp and legible signature _____